

Rajasthan Grameen Aajeevika Vikas Parishad
Rajasthan Rural Livelihood Project (RRLP)
(3RD Floor B Block, Yojana Bhawan, C-Scheme Jaipur Ph.2229386.5188112.fax-2229894)

F. 2(24)/RD/RRLP /2011

Jaipur, Dated: 20-12-2011

Credit No4859-IN

EXPRESSION OF INTEREST

The Rajasthan Grameen Aajeevika Vikas Parishad, with funding from The World Bank, intends to implement the Rajasthan Rural Livelihoods Project (RRLP). The State Project Management Unit (SPMU) invites Expressions of Interest (EOIs) for Providing Services of Various Disciplines through the Project Facilitation Team (PFT) in 17 Districts (Baran, Bundi, Dholpur, Karoli, Rajasmand, Udaipur, Jhalawar, Dausa, Bhilwara, Kota, Sawaimadhopur, Dungarpur, Bikaner, Chittorgarh, Banswara, Tonk, Churu) of Rajasthan. Services at PFT Level in One or Two Disciplines are estimated The assignment will be for a period of one year, which is extendable up to 5 years.

The PFT will be responsible for Operationalising all activities and processes in the targeted villages. Viz:- Area and village Entry, Rapport Building, IEC Campaign, Participatory Identification, Social inclusion & Community Mobilization, Formation and Development of Community Institutions, Capacity Building of Community Institutions, Facilitating in Developing Livelihood Plans, Facilitating accessing Financial and other support from Project and other Institutions, Facilitating the Identification of Youth for employability component, Providing technical assistance to households in effective utilization of Livelihood Investment Facilitating pilot projects on Climate Change Adaptation, Mobilizing support from line Departments.

Interested and eligible agencies/institutes must provide information indicating that they are qualified to perform the services (brochures, description of assignments of similar nature and scope, experiences in similar conditions, availability of appropriate skills among staff, financial turnover for last 3 financial years, and a certificate self-attested by the head of the institution stating that the agency has not been black listed by any Government Department or institution).

The Agencies /Institutes will be selected in accordance with the procedures set out in the World Bank's guidelines: Selection and Employment of Consultants by World Bank's Borrowers, (published by the Bank in May 2004; revised in October 2006, and May 2010). The interested Agencies /Institutes may obtain further information at the address mentioned below between 09.30 AM and 6.00 PM on all working days. Expression of Interest must be delivered to the address mentioned below by 19/01/2012 up to 6.00 PM (for further details, visit www.dpipraj.gov.in).

State Project Management Unit,
Rajasthan Rural Livelihood Project (DPIP-II)
3RD Floor, B –Block, Yojana Bhawan,
Tilak Marg C-Scheme, Jaipur,
Ph: 2229386, 5188112 Fax:-2229894
E-mail : dpip@rediffmail.com

State Mission Director

**DOCUMENTS
FOR
SOLICITING EXPRESSION OF INTEREST (EOI)**

FOR

**APPOINTMENT OF AGENCY FOR PFT LEVEL SERVICES
FOR RAJASTHAN RURAL LIVELIHOOD PROJECT**

CREDIT NO.: 4859-IN

**DOCUMENTS
FOR
SOLICITING EXPRESSION OF INTEREST (EOI)
FOR**

**APPOINTMENT OF AGENCY FOR PFT LEVEL SERVICES
FOR RAJASTHAN RURAL LIVELIHOOD PROJECT**

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SECTION – I

DETAILS OF ASSIGNMENT & EXPRESSION OF INTEREST

Terms of Reference

Introduction/ Background

Recognizing the need for continued action for promoting livelihoods in the State, Government of Rajasthan through the Rajasthan Grameen Aajeevika Vikas Parishad (RGAVP), proposes to implement a follow on project to the District Poverty Initiative Project (DPIP) implemented during 2000-2007. The proposed project, referred to as the Rajasthan Rural Livelihoods Project (RRLP), will be implemented in seventeen districts of Rajasthan, namely Baran, Bhilwara, Bundi, Banswara, Bikaner, Chittorgarh, Churu, Dausa, Dholpur, Dungarpur, Jhalawar, Karoli, Kota, Sawai Madhopur, Rajsamand, Tonk & Udaipur over a five year period.

The objective of the Rajasthan Rural Livelihood Project (RRLP) is to enhance the economic opportunities, access to basic amenities, and participation in community decision making for the poor, with a focus on women and marginalized groups in 17 targeted districts of Rajasthan. The objective will be achieved through support under five broad components: (i) Institution Building and Social Empowerment; (ii) Community Investment Support; (iii) Skills Development and Employment Promotion; (iv) Climate Change Adaptation; and (v) Project Implementation Support.

Task to be Carried-out

1. Provide services for Project Facilitation Team sector services as per Terms of Reference (TOR) **annexured- 'A', 'B', 'C', 'D'**.
2. Services shall be provided through the adequate qualified staff as per the specification enclosed at **annexure-'A', 'B', 'C', 'D'** respectively.
3. Regular services will be ensured by the service provider. In case of absence of services (beyond admissible period) immediate alternative arrangement should be ensured.
4. Services will be provided at the PFT head-quarter of all the 17 districts or at the places as indicated by RGAVP.
5. Agency shall be responsible for timely reporting and other obligation to PFT Coordinator and concerned DPM.

Term

The agency shall perform the services during the period commencing from2012 and continue through2012 or any other period as may be subsequently agreed by the parties in writing.

Insurance

The Agency will be responsible for appropriate insurance coverage. In this regard, the Agency shall maintain workers compensation, employment liability insurance

for their staff on the assignment. The Agency shall also maintain comprehensive general liability insurance, including contractual liability coverage adequate to cover the indemnity of obligation against all damages, costs, and charges and expenses for injury to any person or damage to any property arising out of, or, in connection with, the Services which result from the fault of the Agency or its staff. The Agency shall provide the client with certification thereof upon request

Service Providing Team of the Agency

Agency for providing services is required to submit the names of the key personnel with qualifications and experience. In case of unavoidable circumstances any specialist is required to be substituted, prior approval of the RGAVP will be required. Agency will be required to submit request for each substitution indicating reasons thereof and bio-data of the proposed specialist one month advance. After approval from SPMU-RGAVP, placement and functioning of the personnel will be permitted:

Data, Services and Facilities to be provided by the RGAVP

1. RGAVP shall be responsible to arrange the office facility at PFT headquarter level for providing/ executing the services.
2. All relevant documents and guidelines of the Project.
3. All the changes and amendments from time to time.
4. All the support facilities at office level viz- Stationary, Computers and other equipments required to perform the services.

Cost Estimates and Payment

1. Rs. 15000/- per month per sector discipline services at the PFT level.
2. Payment shall be made on a monthly basis in Rupees, no later than 30 days following submission of invoices in DPMU (as agreed), Agency will submit the invoices in duplicate to DPMU who will examine and release payment in 10 days from date of receipt.
3. Estimated requirement 2 (two) discipline services on each PFT (appx. 34 PFTs).

Criteria for the Service

The agency shall ensure that the service providing incumbent will have the minimum qualification and experience as defined in **Annexure-'A','B','C','D'**

Other Conditions

1. Agency will provide the services as per the order issued by the DPMU concern.
2. Agency will ensure to start the services within a period of one month of the order received.
3. Earnest money and security deposit would be as applicable as per prevailing rules of Government of Rajasthan.

ToR for Community Mobilization & Capacity Building Services

Summary of the Services:

Name of the Service -	Community Mobilization & Capacity Building Services
Level of Services -	Project Facilitation Team level (Block/below block level)
Duration -	One year initially however services required for entire project period.

Job Description -

The services of the CM&CB, shall include analysis of training needs (area, subject, skill), To help the institutions to prepare various training modules, evaluation of training programs, preparing PFT training calendar, identification of resource persons, preparation of training schedule, coordination for mutual learning, exposure. Look into the aspects related to Social Development and extend support PFTs on such social development aspects.

Service Station- PFT level of RGAVP Districts

Role Summary-

The RGAVP is implementing Rajasthan Rural Livelihood Project (RRLP) that aims to empower the rural poor by improving their capacities and opportunities for a sustainable livelihood that will ensure enhanced participation, skill enhancement and increased income through self sustained and community managed institutions.

Service Profile

- Responsible for the Community Mobilization & Capacity Building aspects of the project at the PFT and below levels.
- Analyse the Training needs with respect to the community at the PFT/ village levels.
- To help the institutions to prepare various training modules as per the need for mutual learning at the PFT levels.
- Monitor, evaluate various training programs being implemented by the project at the PFT and below levels and suggest corrective actions for improving the Community Mobilization & Capacity Building aspects.
- Prepare PFT/ village/ CDO/ SHG wise training calendar, training schedule, training manuals; identify resource persons for training and other Community Mobilization & Capacity Building activities.
- Organise and coordinate workshops and exposure visits etc at the PFT and below levels.
- Any other activities as assigned by the PFT Coordinator/ RGAVP.

Reporting

- The service providing incumbent will report to concern PFT Coordinator of the concerned PFT.

Qualification and Experience of service providing team member

- PG with minimum 50% in RD/Social Sciences/MBA/MSW. Experience in the relevant field would be preferred.
- Must be computer literate – able to use MS office applications and internet.
- Experience of working with government would be an added advantage.
- Must be proficient in Hindi, local language and working knowledge of English.

Core Competencies

- **Technical Knowledge and Skills**
 - Can give help and advice to others based on their specialist area of knowledge and skills in relation to the social safeguards, social development and protection thematic area and poverty reduction
 - Uses technical knowledge and skills to complete complex work in the social safeguards, social development and protection thematic area
 - Uses technical knowledge and skills to improve work systems
- **Client Orientation**
 - Works to meet needs of clients according to Rajasthan Gramin Ajeevika Vikas Parishad's policy
 - Communicates often with clients and seeks to understand and anticipate their needs
 - Adapts own style to suit clients preferences
- **Achieving Results**
 - Find ways to reduce time and cost of completing work
 - Monitors work and progress and makes improvements
 - Works with others to overcome problems and find alternative ways to complete work when necessary
- **Working Together**
 - Provides practical support and encouragement for team members
 - Encourages team members to work together and benefit from diversity in different views, culture, nationality, and gender
 - Sets priorities for the team and ensures they are followed through
- **Learning and Knowledge Sharing**
 - Learns new skills and knowledge and applies them
 - Continuously finds new solutions to problems
 - Leads the team in sharing knowledge and expertise

Service Charges

- Consolidated Rs. 15000/- per month.
- This service will require extensive travel throughout the month.

ToR for Microfinance Services

Summary of the Service:

Name of the Service -	Microfinance Service at PFT level
Level of Services -	Project Facilitation Team level (Block/below block level)
Duration -	One year initially however services required for entire project period.
Job Description -	The function of the Microfinance service shall include survey of Microfinance opportunities within and outside of PFT area, develop skills and capacity to capitalise those market opportunities, supervise process monitoring, identification of innovative activities, and develop strategy for partnership development in this regard.

Service Station- PFT level of RGAVP Districts

Role Summary-

The RGAVP is implementing Rajasthan Rural Livelihood Project (RRLP) that aims to empower the rural poor by improving their capacities and opportunities for a sustainable livelihood that will ensure enhanced participation, skill enhancement and increased income through self sustained and community managed institutions.

Service Profile

- Responsible for the aspects related to Microfinance of the project at the PFT levels.
- Identify and analyse the key issues/strategies/activities related to microfinance and its opportunity at the field level with sustainability and put forth them with the project persons concerned for the necessary actions at the PFT and below levels.
- Develop the roadmap of the microfinance aspects and its effective implementation at the PFT and below levels.
- Supervise and monitor the reach of project on microfinance aspects of the project at the PFT and below levels.
- Coordinate with other staff of the PFT, Banks and other institutions for ensuring the implementation of the identified issues of microfinance by identify the needs i.e. capacity building, monitoring, MIS etc. within the project framework at the PFT and below levels.
- Coordinate with Banks and other institutions and establish linkages with market, banks and other relevant institutions at the PFT and below levels.
- Any other activities as assigned by the PFT Coordinator/ RGAVP.

Reporting

- The service providing incumbent will report to concern PFT Coordinator of the concerned PFT.

Qualification and Experience of service providing team member

- PG with minimum 50% in RD/Economics/MBA/MSW. Experience in the relevant field would be preferred.
- Must be computer literate – able to use MS office applications and internet.
- Experience of working with government would be an added advantage.
- Must be proficient in Hindi, local language and working knowledge of English.

Core Competencies

- **Technical Knowledge and Skills**
 - Can give help and advice to others based on their specialist area of knowledge and skills in relation to the social safeguards, social development and protection thematic area and poverty reduction
 - Uses technical knowledge and skills to complete complex work in the social safeguards, social development and protection thematic area
 - Uses technical knowledge and skills to improve work systems
- **Client Orientation**
 - Works to meet needs of clients according to Rajasthan Gramin Ajeevika Vikas Parishad's policy
 - Communicates often with clients and seeks to understand and anticipate their needs
 - Adapts own style to suit clients preferences
- **Achieving Results**
 - Find ways to reduce time and cost of completing work
 - Monitors work and progress and makes improvements
 - Works with others to overcome problems and find alternative ways to complete work when necessary
- **Working Together**
 - Provides practical support and encouragement for team members
 - Encourages team members to work together and benefit from diversity in different views, culture, nationality, and gender
 - Sets priorities for the team and ensures they are followed through
- **Learning and Knowledge Sharing**
 - Learns new skills and knowledge and applies them
 - Continuously finds new solutions to problems
 - Leads the team in sharing knowledge and expertise

Service Charges

- Consolidated Rs. 15000/- per month.
- This service will require extensive travel throughout the month.

ToR for Livelihood & Environment Services

Summary of the Service:

Name of the Service - Livelihood & Environment Service at PFT level

Level of Service - Project Facilitation Team level (Block/below block level)

Duration - One year initially however services required for entire project period

Job Description -

The function of the Livelihood & Environment service shall include survey of livelihood opportunities within and outside of PFT area, develop skills and capacity to capitalise those market opportunities, supervise process monitoring, identification of innovative activities, and develop strategy for partnership development in this regard; Conducting Village level Natural resource Assessment; Ensure the use of environmental guidelines; Environmental appraisal of the proposed SHGs' livelihood plans/activities; Coordinate support from relevant departments/institutes for training/technical support to SHG members.

Service Station- PFT level of RGAVP Districts

Role Summary-

The RGAVP is implementing Rajasthan Rural Livelihood Project (RRLP) that aims to empower the rural poor by improving their capacities and opportunities for a sustainable livelihood that will ensure enhanced participation, skill enhancement and increased income through self sustained and community managed institutions.

The service providing incumbent will also work for the Livelihood & Environment service at PFT level for ensuring effective implementation of the Environment Management Framework, training of community and community level workers.

Service Profile

- Responsible for the aspects related to Livelihood & Environment of the project at the PFT and below level.
- Identify and analyse the key issues/strategies/activities related to livelihood and its opportunity at the field level with sustainability and put forth them with the project persons concerned for the necessary actions.
- Develop the roadmap of the livelihood and Environment aspects and its effective implementation at the PFT and below level.
- Conducting Village level Natural resource Assessment; Ensure the use of environmental guidelines; Environmental appraisal of the proposed SHGs' livelihood plans /activities; Coordinate support from relevant departments/institutes for training/technical support to SHG members.
- Supervise and monitor the reach of project on Livelihood and Environment aspects of the project at the PFT and below level.
- Coordinate with other staff of the PFT and other institutions for ensuring the implementation of the identified issues of livelihood and Environment by identify the needs i.e. capacity building, monitoring, MIS etc. within the project framework at the PFT and below level.
- Coordinate with Banks and other institutions and establish linkages with market, banks and other relevant institutions at the PFT and below level.

- Provide technical and managerial input to component of RRLP on climate change and adaptation.
- Any other activities as assigned by the PFT Coordinator/ RGAVP.

Reporting

- The service providing incumbent will report to concern PFT Coordinator of the concerned PFT.

Qualification and Experience of service providing team member

- PG with minimum 50% in RD/MBA/MSW/Social Sciences. Experience in the relevant field would be preferred. Knowledge in environment conservation / natural resource management is desirable
- Knowledge and experience on climate change will be an asset.
- Experience in RD programme is desirable.
- Must be computer literate – able to use MS office applications and internet.
- Experience of working with government would be an added advantage.
- Must be proficient in Hindi, local language and working knowledge of English.

Core Competencies

- **Technical Knowledge and Skills**
 - Can give help and advice to others based on their specialist area of knowledge and skills in relation to the social safeguards, social development and protection thematic area and poverty reduction
 - Uses technical knowledge and skills to complete complex work in the social safeguards, social development and protection thematic area
 - Uses technical knowledge and skills to improve work systems
- **Client Orientation**
 - Works to meet needs of clients according to Rajasthan Gramin Ajeevika Vikas Parishad's policy
 - Communicates often with clients and seeks to understand and anticipate their needs
 - Adapts own style to suit clients preferences
- **Achieving Results**
 - Find ways to reduce time and cost of completing work
 - Monitors work and progress and makes improvements
 - Works with others to overcome problems and find alternative ways to complete work when necessary
- **Working Together**
 - Provides practical support and encouragement for team members
 - Encourages team members to work together and benefit from diversity in different views, culture, nationality, and gender
 - Sets priorities for the team and ensures they are followed through
- **Learning and Knowledge Sharing**
 - Learns new skills and knowledge and applies them
 - Continuously finds new solutions to problems
 - Leads the team in sharing knowledge and expertise

Service Charges

- Consolidated Rs. 15000/- per month.
- This service will require extensive travel throughout the month.

ToR for Management Information System & Accounts Service

Summary of the Service:

Name of the Service -	Management Information System (MIS) & Accounts Service
Level of service -	Project Facilitation Team level (Block/below block level)
Duration -	One year initially however services required for entire project period.
Job Description -	The MIS & Account service will be responsible for managing program related and account related data i.e. data collection, data management, data analysis and the dissemination of the same and will report to the PFT Coordinator. Also inform below level institutions on the required progress of the project.

Service Station- PFT level of RGAVP Districts

Role Summary-

The RGAVP is implementing Rajasthan Rural Livelihood Project (RRLP) that aims to empower the rural poor by improving their capacities and opportunities for a sustainable livelihood that will ensure enhanced participation, skill enhancement and increased income through self sustained and community managed institutions.

Service Profile

- Responsible for the aspects related to MIS and Accounts at the PFT and below levels.
- Data management, data analysis, data /information dissemination to PFTs on the issues related to progress, quality of data, Monthly Physical and Financial Progress Reports, project related other information/data, timeliness, accuracy etc. Identify and analyse the key issues related to MIS and Accounts, current shortfalls and put forth them with the project persons concerned for the necessary actions at the PFT and below levels.
- Develop the roadmap of the establishing and strengthening MIS and Account systems and its effective implementation at the PFT and below levels.
- Supervise and monitor the regularity and efficacy of project on MIS & Accounts aspects of the project at the PFT and below levels.
- Coordinate with other staff of the project and other institutions concerned for ensuring the regularity and efficacy of the identified issues of MIS & Accounts by identify the needs i.e. capacity building etc. within the project framework at the PFT and below levels.
- Any other activities as assigned by the PFT Coordinator/ RGAVP.

Reporting

- The service providing incumbent will report to concern PFT Coordinator of the concerned PFT.

Qualification and Experience of service providing team member

- Graduate in commerce with accounting as main subject with 50% marks and BSc.(IT)/Advance course in computer application from Govt. recognised institute and minimum 3 years of experience in the relevant field i.e. MIS and Accountancy.
- Experience of working with government would be an added advantage.
- Government servant having similar experience and qualifications may also apply
- Must be proficient in Hindi, local language and working knowledge of English.

Core Competencies

- **Technical Knowledge and Skills**
 - Can give help and advice to others based on their specialist area of knowledge and skills in relation to the social safeguards, social development and protection thematic area and poverty reduction
 - Uses technical knowledge and skills to complete complex work in the social safeguards, social development and protection thematic area
 - Uses technical knowledge and skills to improve work systems
- **Client Orientation**
 - Works to meet needs of clients according to Rajasthan Gramin Ajeevika Vikas Parishad's policy
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- **Achieving Results**
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- **Learning and Knowledge Sharing**
 - Learns new skills and knowledge and applies them
 - Continuously finds new solutions to problems
 - Leads the team in sharing knowledge and expertise

Service Charges

- Consolidated Rs. 15000/- per month.
- This service will require extensive travel throughout the month.

SECTION – II

EOI FORMAT

CONTENTS FOR SECTION - II

Sl. No.	Description	Schedule No.
1.	Application	Application
2.	Structured Questionnaire*	Schedule-1
3.	Declaration	Schedule-2

(The Structured Questionnaire contained in Schedule-1 are to be submitted by the interested Applicant duly filled in, signed and stamped on each page. This questionnaire is a integral part of EoI and would be used for evaluation)

APPLICATION

Applicant's Name and Address:

Application Reference:

Dated:

Person to be contacted:

Designation:

Telephone No.:

Fax:

To

State Mission Director,
RRLP,
3rd Floor, B-Block, Yojana Bhawan,
Tilak Marg, C-Scheme, Jaipur (Raj.)

Subject: Expression of Interest (EOI) for Appointment of Agency for PFT level Services for Rajasthan Rural Livelihood Project (World Bank funded).

Credit No 4859 IN

Dear Sirs,

- 1.0 We, the undersigned Applicant, have read and examined in detail your solicitation of EOI for the purpose of short-listing of our firm for Appointment of Agency for PFT level Services for RRLP (World Bank funded project) being implemented by RGAVP.
- 2.0 **Structured Questionnaire:** We are submitting the Credentials/Information as stipulated in your aforesaid solicitation of EOI in *Schedule-1*. In case you require any further information in this regard, we agree to furnish the same.
- 3.0 **Supporting documents:** We have enclosed documents supporting compliance and in support of the information provided in the Structured Questionnaire
- 4.0 Dated this day of 2010.

Thanking you, we remain

Yours faithfully

Date :

(Signature)

Place :

**STRUCTURED QUESTIONNAIRE FOR APPOINTMENT OF AGENCY FOR PFT LEVEL SERVICES
for
Rajasthan Rural Livelihood Project**

Applicant's Name & Address: _____ To, State Mission Director, RGAVP, Jaipur

Dear Sirs,

In support of our Expression of Interest, we furnish herewith Structured Questionnaire, alongwith other information, as follows:

General Particulars of Agency

Name of the firm	
Registered Address	
Phone No:	
Email id:	
Name of the Contact Person for this EoI	
Phone no. of the Contact Person for this EoI	
Email id of the Contact person for this EoI	
Office/ Branch offices if any in Jaipur	
Office/ Branch in Other Districts if any	

Particulars of Agency

Date of Firm's establishment	
Registration No.	
Registration Authority/Act	
Validity of Registration	
Service Tax Registration No. & Validity	
Empanelment with other Govt./ Govt. under takings	
Type of the Agency Proprietary Firm Institute Company Partnership	
Number of full time qualified staff	

Number of other staff who are semi qualified/unqualified	
PAN No.	
TAN No.	

Financial Particulars of the Agency

Financial Year	Turnover* from Professional Services	Turnover from other Activities	Total Turnover
2008-09			
2009-10			
2010-11			

“Turnover*” would mean the professional fee earned during the year.

Brief Details of the Agency

Particular	Code No./ Policy No.	Validity if any	Turn over Amount during last year (2010-11)
Provident Fund			
ESI Department			
Insurance Policy for staff			

Presently Professional Staffs with the Agency*

Name of Staff/M. No.	Age	Years of experience	Qualification	Number of years associated with the Agency	Brief nature of work done (assignment where the staff has worked with year)

* Excluding the Office Support Staff viz. – Clerk, Steno, Computer Operator, Class-IV etc.

Other than Professional **

Name of Staff	Age	Years of experience	Qualifications	Number of years associated with the Agency	Assignments where the staff has worked with year

** Clerk, Steno, Computer Operator and Class-IV etc.

Relevant assignments – Last three years***

Name of Deptt/ Project / Agency	(1) Funded by Multilateral/ Bilateral funding agency; (2) Agencies implementing government projects (other than above); or (3) Public sector undertakings in the same sector (Rural Development). Please specify 1, 2, 3	Client Name	Nature of Assignment	Year of Work Done	Value of Assignment

*** Detail citation of work can be provided separately. Please also attach self attested copies of the letters for the above assignments

Declaration

Date:.....

To
State Mission Director,
RRLP,
3rd Floor, B-Block, Yojana Bhawan,
Tilak Marg, C-Scheme, Jaipur (Raj.)

Declaration

We hereby confirm that:

"Our firms/ Agency/ Institute/ Company does not face any sanction or any pending disciplinary action from any authority against our firms/ Agency/ Institute/ Company or partners."

In case of any further changes which affect this declaration at a later date; we would inform the project appropriately.

Sincerely Yours,

Authorized Signatory
(with seal)